

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, December 20, 2012 @ 7 PM
 Conference Room – C117

FUTURE MEETINGS	
January 24, 2013 February 21, 2013	Board Meeting – 7 pm Board Meeting – 7 pm

The meeting was called to order at 7:00 pm by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President	X	_____
Marcus Dean, Vice-President	X	_____
Paul Cronk, District Clerk	X	_____
Faith Roeske	X	_____
Sara Hatch	X	_____

ADMINISTRATION PRESENT:

Ravo Root, Superintendent	X	_____
Kyle Faulkner, High School Principal	X	_____
Wendy Butler, Pre K – 4 Principal/Curriculum Director	_____	_____
Thomas Ricketts, Business Manager	X	_____
William Kelley, Guidance Counselor	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS – NONE

3. DISCUSSION/WORK SESSION

- 3.1 Administrators’ Reports –
 - Principal Faulkner reported for Principal Butler that the Soaring Eagles Club is off to a good start. These students are recognized for outstanding character and random acts of kindness by teachers and administration. Information about the program is posted on the FCS website.
 - The SADD food drive netted over 700 cans of food that was donated to the Fillmore food pantry.
 - Many activities including the Annual Black & White dance as well as many sports events have kept students busy.
 - Christmas Music being played by students in the foyer has added to the festive atmosphere of the season.

- 3.2 Work Session –
 - Section 7000 of the School Policy Manual was reviewed indicating recommended changes and deletions.
 - Article on Board/Superintendent Roles. The Board discussed aspects of this article which emphasized that communication between the Board and the Superintendent is essential to maintaining open dialogue, especially as it pertains to budget planning.

- 3.3 Superintendent’s Report
 - Mr. Root reviewed steps taken in response to the Sandy Hook Tragedy. He commended School Psychologist Deb Woltag on her work facilitating teacher/student interactions as teachers gave students the opportunity to talk about the incident. Future steps with a focus on safety and security were discussed including review of guest entry procedures.
 - Tom Kelly of the New York State Police and Jeff Luckey, Dir. Of Allegany County Emergency Services will meet with administration to review the District Emergency Preparedness Plan. Any potential changes would be presented to the Board for discussion and possible approval.
 - Safe School Ambassador Training dates are February 26 & 27. We will be partnering with Belfast, Hinsdale and Catt. Little Valley with this training in bullying prevention for students in grades 7-11.
 - At the December faculty meeting, Mr. Root initiated a program which provides teachers with postcards. Teachers are asked to use these cards to send students positive notes of encouragement which will be sent in the USPS mail for students to receive at their home.

- The \$100,000 Energy Savings Plan was discussed, including a breakdown of services. This project will primarily replace current building lighting with LED lighting. This work will potentially provide a 30% savings in energy usage. One response to the request for proposal (RFP) was received from C&S Companies of Syracuse, NY.
- E-Rate Wireless Upgrade Plan – This grant will support upgrade to the School building wireless network system. The total estimate came to \$168,000. Large group standardized testing by computer for grades 3-8 is expected to be required by the 2013-2014 school year.
- Mr. Root reported that he has initiated a book study with the administration team on learning styles.
- There continues to be discussion on many aspects of the new APPR plan, including use of the approved rubric.
- Superintendent Root along with Board President Parmenter and District Clerk Cronk attended a shared services meeting at the Belmont BOCES Center on December 6. Senator Cathy Young presented, with discussion, legislation that would allow the creation of a regional High School. BOCES staff also allowed school representatives to report on what shared services their schools have to offer as well as what their schools may be seeking. A common calendar and common bell schedule were among the items most schools indicated as being road blocks to many shared service possibilities.

4. EXECUTIVE SESSION

4.1 A motion was made by Hatch, seconded by Dean for the Board to enter into Executive Session to discuss personnel and legal matters. The Board entered Executive Session at 9:40 pm.

5 Ayes 0 Nay Motion Carried

4.2 A motion was made by Roeske, seconded by Hatch for the board to move out of Executive Session. The Board moved out of Executive session and resumed regular session at 10:46 pm.

5 Ayes 0 Nay Motion Carried

5. BUSINESS/FINANCE:

5.1 Review of BOCES Budget.

Business Manager Tom Ricketts provided a detailed report showing summery costs for BOCES Services utilized during the 2012-2013 school year, which total \$2,632,266.00. There was discussion regarding all areas and what, if any, services could be reduced or eliminated.

5.2 Business Administrator’s Report.

Mr. Ricketts reviewed the provided monthly cash flow summary along with the monthly treasurer reports. He reported that to date, we are currently ahead on NY State school aid payments received. There was also general discussion on the upcoming 2013-2014 budget.

5.3 A motion was made by Dean, seconded by Hatch for the Board of Education to approve the Treasurer’s Report for the month of October and to grant the authority to pay the necessary November bills with the Treasurer’s Report to be presented at the December Board of Education meeting.

5 Ayes 0 Nay Motion Carried

6. OTHER ITEMS - NONE

7. CONSENT VOTE:

- Minutes of November 15, 2012 Board of Education meeting.

A motion was made by Dean, seconded by Roeske to approve the consent vote as indicated above.

5 Ayes 0 Nay Motion Carried

8. APPROVAL OF ADDENDUM:

8.1 A motion was made by Hatch, seconded by Cronk to add addendum to the agenda of the December 20, 2012 meeting.

5 Ayes 0 Nay Motion Carried

8.2 A motion was made by Cronk, Seconded by Dean to approve Policy 7110 through 7250 of the Student Section of the District Policy Manual.

5 Ayes 0 Nay Motion Carried

8.3 Substitute Teacher Appointment

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Jarrold Shaffer	Bachelor		7-12	All

A motion was made by Roeske, seconded by Hatch to approve the above indicated substitute teacher appointment.

5 Ayes 0 Nay Motion Carried

9. OLD BUSINESS - NONE

10. NEW BUSINESS

10.1 A motion was made by Dean, seconded by Roeske to approve the list of District library books to be declared as surplus and disposed of in accordance with District Policy.

5 Ayes 0 Nay Motion Carried

10.2 A motion was made by Cronk, seconded by Dean to approve C&S Companies for the scope of work identified in the request for proposal issued on November 16, 2012 with a deadline for November 30, 2012.

5 Ayes 0 Nay Motion Carried

10.3 It was agreed by common consent to change the next regular meeting to January 24, 2013 at 7:00 pm.

11. PERSONNEL

11.1 Substitute Teacher Appointment

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Paul Mills	Bachelor		3-12	PE, Health
Adam Reinhardt	Bachelor		7-12	English, SS
Cassie Buckley	Bachelor	Spanish	All	All
Matthew Solimano	Bachelor	Childhood & Special Ed	1-6	Elementary
Amanda Brenon	Master	Educational Psychology	K-8; Spec Ed	All

A motion was made by Dean, seconded by Hatch to approve the substitute teacher appointments as indicated above. Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

11.2 Non-Instructional Substitute Appointment

NAME	POSITION	EFFECTIVE DATE
Brynn Potter	Cleaner	12/20/2012

A motion was made by Hatch, seconded by Roeske to approve the non-instructional substitute as indicated above. Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

11.3 Advisor Appointments for 2012-2013

NAME	ACTIVITY	SALARY
Wendy Clark	High School Drama	\$2,958.00
Jodi Brown	Asst. High School Drama	\$2,958.00
Sandra Thompson	Junior Class Advisor	\$1,746.45 per/yr
Randy Crouch	Junior Class Advisor	\$1,746.45 per/yr

A motion was made by Dean, seconded by Roeske, to approve the advisor appointments as indicated above.

5 Ayes 0 Nay Motion Carried

11.4 Substitute Bus Driver Appointment for 2012-2013 pending completion of a successful physical.

NAME
Linda Worthington

A motion was made by Cronk, seconded by Hatch to approve the substitute bus driver appointment as indicated above.

5 Ayes 0 Nay Motion Carried

11.5 School Bus Monitor Appointments for 2012-2013

NAME
Cathy Bentley
Jerry Brown
Linda Worthington

A motion was made by Hatch, seconded by Roeske to approve the school bus monitor appointments for 2012-2013 as indicated above.

5 Ayes 0 Nay Motion Carried

12. CSE/CPSE RECOMMENDATIONS

11.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from November, 2012 to November 14, 2012, a motion was made by Dean, seconded by Cronk to approve said recommendations.

5 Ayes 0 Nay Motion Carried

13. ADJOURNMENT

A motion was made by Roeske, seconded by Dean to adjourn the meeting at 11:15 pm.

5 Ayes 0 Nay Motion Carried

14. IMPORTANT DATES/INFORMATION

- ◆ Christmas Recess – December 24, 2012 – January 1, 2013
- ◆ Next Regular Meeting – January 24, 2013